

# Generic Risk Assessment Record

# A14 School visits to RSPB sites



<b>Part 1</b> Activity/Role: <b>School visits to RSPB sites</b>		Location/Dept: Titchwell Marsh		OS Grid Ref TF 570437	
Date of generic assessment <b>May 2005</b>		Date of local revision November 2005		Other related assessments? A09 Guided walks	
Hazards/hazardous events	Who is affected	Typical outcome	Current RSPB control measures in place	Hazard present?	Risk level*
Collision with car during arrival or departure	Visiting children, other car park users Teachers, Staff	Bruising, broken limbs, other major injury	Separate coach parking is provided where practicable. Pedestrians and vehicles segregated Coach parking area and pedestrian route to centre/meeting point clearly signed/identified Where road crossing is required prior instructions are sent to visiting teachers.	Y	Slight (UxH)
Activities undertaken in cold or wet weather	Visiting children, teachers, RSPB workers	Hypothermia	Booking information always contains clear advice on children wearing and bringing appropriate cold weather clothing and footwear. Prolonged exposure to wind/rain avoided by adapting programme accordingly.	Y	Slight (UxH)
Activities undertaken in very hot weather	Visiting children, teachers, RSPB workers	Heat exhaustion, sunstroke, sunburn	Booking information advises the wearing of sunscreen and sun hats during the summer months. Children kept in the shade as far as practicable. Children reminded to have plenty to drink before and during the visit.	Y	Slight (UxH)
Contact with insects	Visiting children, teachers, RSPB workers	Stings, insect bites	Children are instructed before commencing activities in areas containing stinging insects on how to behave e.g. not swatting at them.	Y	Slight (UxH)
Tick bites	All involved in activity	Rash, inflamed area of skin. (Lyme disease rare)	Walking in bracken, heather or tall grasses is avoided and activities are kept to cleared paths. Teachers are advised in advance of how to identify ticks and the action to take to remove them.	N	

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

# Generic Risk Assessment Record

## A14 School visits to RSPB sites



Part 1 Activity/Role: School visits to RSPB sites		Location/Dept:		OS Grid Ref	
Hazards/hazardous events	Who is affected	Typical outcome	Current RSPB control measures in place	Hazard present?	Risk level*
Contact with allergens	Children, others visiting the site	Allergic reactions – specific information to be recorded in Section 2.	Information is requested at time of booking on any child in the visiting party who is known to suffer allergic reactions to any substances. All site teaching staff are made aware of emergency procedures and are equipped with mobile phones or radios to facilitate immediate evacuation of any child who suffers a severe allergic reaction.	Y	Moderate (UxVH)
Confrontation with other visitors or their dogs	Children, teachers, RSPB workers	Aggressive behaviour, stress, dog bites	Teachers and RSPB workers watch for dogs, particularly those not on leads, and children are instructed not to approach them.	Y	Slight (UxH)
Slips, trips or falls	Children	Bruises, sprains, minor cuts and grazes	Children are informed and reminded of the areas where there is particular risk of falling, e.g. lots of tree roots, wet leaves, moss etc. Children are instructed not to run, during or between activities.	Y	Slight (UxH)
Contact with hazardous plants	Children	Poisoning through ingestion of berries, nausea.	Pre-activity safety talk by RSPB staff includes instructing children not to put fingers in their mouths after handling plants nor attempting to eat any of the plants. Minimum supervisory ratios of children during activities, as per RSPB requirements - <i>see CoP 44</i> All staff are made aware of emergency procedures should ingestion occur. All children wash their hands as soon as possible after any activity and before eating or drinking. Where ragwort is present children are instructed not to touch or pick it. Work with children in bracken infested areas will not take place during July/August/September.	Y	Slight (UxH)

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

**Generic Risk Assessment Record**

**A14 School visits to RSPB sites**



<i>Part 1</i> Activity/Role: <b>School visits to RSPB sites</b>		Location/Dept:		OS Grid Ref	
Hazards/hazardous events	Who is affected	Typical outcome	Current RSPB control measures in place	Hazard present?	Risk level*
Contact with dog faeces	Children	Toxocariasis; nausea	Clear instruction is given to all visitors with dogs to clean up after them. Children instructed not to touch any dog faeces, supported by supervision during activities. Hand-washing is done as soon as possible after the activity and before eating or drinking.	Y	Slight (UxH)
Contact with livestock and droppings	Children	E-coli; nausea	Work in areas where livestock have been within the previous week is avoided where practicable. RSPB workers provide pre-activity instruction to avoid touching any droppings, supported by supervision during activity. Hand washing is done as soon as possible after the activity and always before eating or drinking.	N	
Fire at the centre	Children, teachers, RSPB workers	Burns, smoke inhalation, nausea.	Centre fire procedures are outlined to all groups before visit commences.	Y	Moderate (UxVH)
Do current controls adequately control the risk? No		If no, complete Part 2 – Further controls. If Yes, go straight to Part 3 Emergency details and other assessments			

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

## Generic Risk Assessment Record

## A14 School visits to RSPB sites



Part 2	Hazard/hazardous events requiring further control (inc locally specific ones)	Further controls required	Who?	By when	Risk level*
	Allergic reactions	<ol style="list-style-type: none"> <li>1. Include insect bite/anti-allergy cream e.g., witch hazel gel in first aid kit.</li> <li>2. Identify potentially risk areas such as locations of wasps nests, prior to visit and avoid contact with these areas</li> </ol>	Reserve staff member leading group or taking booking	Prior to each visit	Moderate

### Part 3 Emergency details and other assessments

Is heavy, sustained or repetitive manual handling involved (see CoP 14)?	N	<i>If YES carry out detailed manual handling assessment</i>			
Is the use of any hazardous substances involved (see CoP 12; Newsletter 78)?	N	<i>If YES ensure current COSHH assessment followed</i>			
Are any special groups at risk (young people, pregnant workers, nursing mothers)?	N	<i>If YES carry out specific assessment</i>			
Is lone working required?	N	<i>If YES see CoP 31 for specific instructions</i>			
PPE needed Safety boots <input type="checkbox"/> Safety Wellington <input type="checkbox"/> Impact grade goggles <input type="checkbox"/> Leather gloves <input type="checkbox"/> PVC/nitrile gloves <input type="checkbox"/> Hard hat <input type="checkbox"/> Ear protection <input type="checkbox"/> Half mask respirator <input type="checkbox"/> Other (list)					
Safety equipment needed? Sun cream and /or outdoor waterproof clothing					
Assessment undertaken by: Robert Coleman	Position Site Manager	Manager confirming assessment (see CoP 10): Robert Coleman	Date for revision November 15 <sup>th</sup> 2006		

Emergency information must be available. Where the assessment applies to fixed RSPB sites (offices, reserves) note where any/all of the following information is held: - Otherwise, and for all other assessments complete as far as is possible.

Nearest telephone is in the Visitor centre 01485 210779	Nearest A&E department Queen Elizabeth hospital, Kings Lynn 01553 613 613	Quality of mobile phone or radio reception? Radio, Vodafone and Orange good. Others variable.
Access point for emergency services Visitor centre. TF 751450 Beach TF750437 by air <i>or</i> via Brancaster beach (TF 772452) at low tide only.	Type of access for emergency services Normal vehicular access to visitor centre. Ambulance would not have access down the west bank trail Medium size 4 WD down west bank to beach board walk Air (helicopter car park or beach)	First Aid Cover needed App'td Person Where provided? Simple first aid kit on event and Trained first aider and kit in visitor centre.

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable