

Assessment of risk

Contractors working on premises.

Assessment undertaken (date) _____
 Signed _____
 Assessment Review _____

Hazard	Who might be harmed?	Existing controls	Further action necessary
Unknown contractors whilst children in residence.	All	All contractors required to sign in and wear security (smiley) badge. Visitors told where contractors are working so areas can be avoided. Contractors warned to ask for chaperone or evacuate areas where they may come into contact with individual children if this is unavoidable	
Asbestos	Contractors	All contractors are meant to be made aware of Asbestos Register held at the Centre, by NPS.	Ensure that contractors are offered the Register prior to working, and sign to say that they seen it.
Contractors using untested electrical appliances.	All	Only county approved contractors used. Should be aware of electrical safety regulations.	If in any doubt about safety of equipment, contractors asked to produce evidence of P.A.T. record.
Contractors using Centre equipment, e.g. ladders; resulting in damage to ladder, contractor, or students.	All	Students notified of where contractors working, so avoiding these areas.	No Centre equipment is to be used by contractors.
Emergency procedures	Contractors	Brief details of evacuation procedures given on reverse of 'smiley	